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Fire Risk Assessment (FRA) Service

Options 1 and 2

Initial enquiry and advice regarding the “Responsible Person” (RP) and the Regulatory Reform (Fire Safety) Order (RRFSO) 2005 and its relevance/implications to your premises and the RP’s obligations. Quotation for a site specific FRA provided.



On receipt of a confirmed order, email FRA site survey and fire safety check list sheets.



Site survey with the “Responsible Person” and/or fire safety managers reviewing fire precaution information and records, fire protection equipment service records, maintenance records and any site issues regarding fire safety. Record and photograph findings.



Email relevant documents such as RRFSO guidance notes, fire document folder (FDF) information sheet, Emergency plan information, method statements etc.



Email completed FRA containing part 2 significant findings and action required with dates by which the findings/actions should be reviewed.

Post a hard copy with covering letter.

Provide advice via phone and/or email regarding the practicalities of ‘fire engineering solutions’ available to your premises to meet the requirements of the RRFSO 2005.



A4 Fire log book
£10+vat



Fire document cabinet £50+vat



Supervised fire drills* £75+vat



Staff training*
from £105+vat



*information available on request



Forward quotes and specifications for additional works advised to British Standards.



Set up FDF to include:
(Subject to information received)

FRA
Emergency plan
Fire log book
Regular check sheets
Site plans
Fire protection equipment asset lists
Fire drill records
Training information



Email completed FRA containing part 2 significant findings and action required with dates by which the findings/actions should be reviewed.



Site visit to handover the FDF and provide advice and assistance with implementing the part 2 significant findings and action required.



Send a letter regarding the annual “competent person” review of the FRA and await client instructions.